



**INSTITUTIONAL ASSESSMENT AND ACCREDITATION  
(Effective from July 2017)**

**Accreditation - (Cycle - 1)**

**PEER TEAM REPORT ON  
INSTITUTIONAL ACCREDITATION OF  
SUWALAL PATNI ARTS AND COMMERCE COLLEGE, PULGAON**

**Pulgaon  
Maharashtra  
442302**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL  
An Autonomous Institution of the University Grants Commission  
P.O. Box No. 1075, Nagarbhavi, Bengaluru - 560 072, INDIA**

**Section I:GENERAL INFORMATION**

1.Name & Address of the institution:	SUWALAL PATNI ARTS AND COMMERCE COLLEGE, PULGAON Pulgaon Maharashtra 442302	
2.Year of Establishment	1964	
3.Current Academic Activities at the Institution(Numbers):		
Faculties/Schools:	2	
Departments/Centres:	8	
Programmes/Course offered:	2	
Permanent Faculty Members:	9	
Permanent Support Staff:	6	
Students:	489	
4.Three major features in the institutional Context (Asperceived by the Peer Team):	1. The oldest grant-in-aid college in Wardha district. 2. Caters to educational needs of economically weaker section and to the students from rural area. 3. College is recognized under section 2(f) and 12(B) of UGC Act 1956.	
5.Dates of visit of the Peer Team (A detailed visit schedule may be included as Annexure):	From : 01-12-2022 To : 02-12-2022	
6.Composition of Peer Team which undertook the on site visit:		
	<b>Name</b>	<b>Designation &amp; Organisation Name</b>
Chairperson	DR. T TIRUPATI RAO	FormerVice Chancellor,OSMANIA UNIVERSITY
Member Co-ordinator:	DR. SEEMA MALIK	Professor,Mohanlal Sukhadia University Udaipur
Member:	DR. MALLANAGOUDA R PATIL	FormerPrincipal,Prabodhan Education Society Vidya Prabodhini College Of Commerce Education Computer And Management
NAAC Co - ordinator:	Dr. Vinita Sahu	

## Section II: CRITERION WISE ANALYSIS

Observations (Strengths and/or Weaknesses) on each qualitative metrics of the key Indicator under the respective criterion (This will be a qualitative analysis of descriptive nature aimed at critical analysis presenting strength and weakness of HEI under each criteria)

Criterion1 - Curricular Aspects (Key Indicator and Qualitative Metrics(QIM) in Criterion1)	
1.1	Curricular Planning and Implementation
1.1.1 QIM	<b>The Institution ensures effective curriculum delivery through a well planned and documented process</b>
1.1.2 QIM	<b>The institution adheres to the academic calendar including for the conduct of CIE</b>
1.2	Academic Flexibility
1.3	Curriculum Enrichment
1.3.1 QIM	<b>Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum</b>
1.4	Feedback System

### Qualitative analysis of Criterion 1

1. Suwalal Patni Arts and Commerce College, Pulgaon, affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, offers Bachelors course in Arts and Commerce. The college follows the curriculum designed by the University and has a mechanism to implement the curriculum in a planned way. The college provides the almanac per each semester in keeping with the University guidelines. The Principal conducts meetings of the Faculty to discuss and decide the Academic Calendar as well as the teaching schedule. Time table is displayed on the notice board. Teachers are provided with ICT facility for teaching as and when required. The college has both formative and summative assessment systems as specified by the University. The Faculty gives regular assignments to the students and they are motivated to engage in self learning. There is a feedback mechanism from the stakeholders. The college has Environmental Studies as a compulsory paper for both BA and B.Com. Students' activities are organized as a part of extension activity to promote environmental awareness. The college organizes extension lectures to sensitize students on environment, gender, human values and few other aspects of contemporary relevance.

Criterion2 - Teaching-learning and Evaluation (Key Indicator and Qualitative Metrics(QIM) in Criterion2)	
2.1	Student Enrollment and Profile
2.2	Catering to Student Diversity
2.2.1 QIM	<b>The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners</b>
2.3	Teaching- Learning Process
2.3.1 QIM	<b>Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences</b>
2.3.2 QIM	<b>Teachers use ICT enabled tools for effective teaching-learning process.</b>
2.4	Teacher Profile and Quality
2.5	Evaluation Process and Reforms
2.5.1 QIM	<b>Mechanism of internal assessment is transparent and robust in terms of frequency and mode</b>
2.5.2 QIM	<b>Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient</b>
2.6	Student Performance and Learning Outcomes
2.6.1 QIM	<b>Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.</b>
2.6.2 QIM	<b>Attainment of programme outcomes and course outcomes are evaluated by the institution.</b>
2.7	Student Satisfaction Survey

#### Qualitative analysis of Criterion 2

Learning is student-centric and participatory. Slow and advanced learners are identified by the institute based on the previous academic performance of the students. Remedial classes are organized for slow learners and advance learners are encouraged to participate in various academic and co-curricular/ extracurricular activities. College organizes guest lecturers to enhance learning levels of the students.

Students are given various tasks and assignments to enhance their problem solving skills. The institute has internal evaluation for twenty marks and external evaluation for eighty marks. The grievances of the students regarding internal assessment are addressed by the respective teachers, HOD and the Principal as per the college guidelines. Regarding external evaluation by the university, it has a grievance redressal mechanism in place for the students. The institute specifies expected programme outcome which include PO's, PSOs and COs.

Criterion3 - Research, Innovations and Extension (Key Indicator and Qualitative Metrics(QIM) in Criterion3)	
3.1	Resource Mobilization for Research
3.2	Research Publications and Awards
3.3	Extension Activities
3.3.1 QIM	<b>Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.</b>
3.4	Collaboration

Qualitative analysis of Criterion 3	
Teachers have published a few papers, books and book chapters. The college has Extension Activities Cell that sensitizes the students about their social responsibilities and encourages them to engage in various activities like Tree plantation, Swachh Bharat Abhiyan, Blood Donation and Health Checkup camps. Gender specific awareness programmes are also organized.	

Criterion4 - Infrastructure and Learning Resources (Key Indicator and Qualitative Metrics(QIM) in Criterion4)	
4.1	Physical Facilities
4.1.1 QIM	<b>The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.</b>
4.1.2 QIM	<b>The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.</b>
4.2	Library as a Learning Resource
4.2.1 QIM	<b>Library is automated using Integrated Library Management System (ILMS)</b>
4.3	IT Infrastructure
4.3.1 QIM	<b>Institution frequently updates its IT facilities including Wi-Fi</b>
4.4	Maintenance of Campus Infrastructure
4.4.2 QIM	<b>There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.</b>

#### Qualitative analysis of Criterion 4

The college has 5.2 acres of land with good greenery, building space of 21,500 square feet with adequate classrooms, laboratories, a Seminar Hall which is equipped with ICT facility. Library is being digitized and has Lib Tech Software. It has a good number of books, magazines and CDs and downloaded e-books are also provided. The students have access to computers and internet in the college. The college also has membership of N-List programme of INFLIBNET center to provide unlimited e resources to the students and teachers. It also has a separate reading room. In general campus is clean and well maintained. It has a large playground for various outdoor games. E- Governance has been adopted for office administration. A biometric facility is in place to maintain attendance record of the staff and there is a provision for the maintenance of infrastructure.

Criterion5 - Student Support and Progression (Key Indicator and Qualitative Metrics(QIM) in Criterion5)	
5.1	Student Support
5.2	Student Progression
5.3	Student Participation and Activities
5.3.2 QIM	<b>Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )</b>
5.4	Alumni Engagement
5.4.1 QIM	<b>There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services</b>

#### Qualitative analysis of Criterion 5

Student council is formed as per university guidelines, students are involved in institute level committees such as Grievance Redressal, Anti-ragging Committee, Library Committee, Prevention of Sexual Harassment at Workplace - Internal Complaints/Women Development Cell, IQAC, SC/ST Cell, OBC Cell etc. The college has an alumni association that meets yearly but is not registered.

Criterion6 - Governance, Leadership and Management (Key Indicator and Qualitative Metrics(QIM) in Criterion6)	
6.1	Institutional Vision and Leadership
6.1.1 QIM	<b>The governance of the institution is reflective of and in tune with the vision and mission of the institution</b>
6.1.2 QIM	<b>The effective leadership is visible in various institutional practices such as decentralization and participative management</b>
6.2	Strategy Development and Deployment
6.2.1 QIM	<b>The institutional Strategic / Perspective plan is effectively deployed</b>
6.2.2 QIM	<b>The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.</b>
6.3	Faculty Empowerment Strategies
6.3.1 QIM	<b>The institution has effective welfare measures for teaching and non-teaching staff</b>
6.3.5 QIM	<b>Institutions Performance Appraisal System for teaching and non-teaching staff</b>
6.4	Financial Management and Resource Mobilization
6.4.1 QIM	<b>Institution conducts internal and external financial audits regularly</b>
6.4.3 QIM	<b>Institutional strategies for mobilisation of funds and the optimal utilisation of resources</b>
6.5	Internal Quality Assurance System
6.5.1 QIM	<b>Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes</b>
6.5.2 QIM	<b>The institution reviews its teaching learning process, structures &amp; methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities</b>  <b>( For first cycle - Incremental improvements made for the preceding five years with regard to quality</b>  <b>For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives )</b>

#### Qualitative analysis of Criterion 6

The Jawahar Education Society is the apex body of the institution. The Management and the Principal coordinate and work in conjunction for the development of the college. There is a College Development Committee that looks after academic and administrative functioning. CDC prepares perspective plans for development of the institution. College has a decentralized management system in which various committees are constituted to look after various academic and administrative needs of the college. Sports and cultural activities of the college are organized on annual basis. Students' Council plays an important role in organizing various sports and cultural activities. It has a perspective plan which is being implemented.

The college has a facility to support teachers to improve their qualifications and encourages them to participate in workshops, conferences, seminars etc. Teachers are encouraged for research and publication work. Non-teaching staff are also supported by the college to upgrade their qualifications. College has



Performance Based Appraisal System for the teaching staff. For non-teaching staff the institute maintains their confidential report reflecting their performance. Internal and external audit are conducted by the college. The college has IQAC as per the NAAC guidelines. It has taken several initiatives to promote the quality of education.

College receives salary grant for BA and B.Com programmes. It is registered with UGC under 2(f) and 12(B).

Criterion7 - Institutional Values and Best Practices (Key Indicator and Qualitative Metrics(QIM) in Criterion7)	
7.1	Institutional Values and Social Responsibilities
7.1.1 QIM	<b>Measures initiated by the Institution for the promotion of gender equity during the last five years.</b>
7.1.3 QIM	<b>Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)</b> <ul style="list-style-type: none"> <li>• Solid waste management</li> <li>• Liquid waste management</li> <li>• Biomedical waste management</li> <li>• E-waste management</li> <li>• Waste recycling system</li> <li>• Hazardous chemicals and radioactive waste management</li> </ul>
7.1.8 QIM	<b>Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).</b>
7.1.9 QIM	<b>Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).</b>
7.1.11 QIM	<b>Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).</b>
7.2	Best Practices
7.2.1 QIM	<b>Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.</b>
7.3	Institutional Distinctiveness
7.3.1 QIM	<b>Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words</b>

#### Qualitative analysis of Criterion 7

College has a mechanism to provide safety and security to the students. Special care is taken to provide safe and conducive environment to the girl students and promotes gender equity. There is a Life-Long Learning Center and Counselling Center and Emergency Health Care facilities are in place. Self-defense Workshops, Aptitude and Communication Skills Sessions and various other programmes like extension lectures are organized in order to inculcate values and patriotic spirit by celebrating National Festivals and Jayanties of the great leaders.

The best practices of the college are Community Engagement through extension activities and spreading awareness about various scholarships, schemes of State and Central government.

The college conducts medical and physical fitness test for all students in the beginning of the academic year and provides financial aid to the economically weak students. Free education is given to the students coming from the victim families of the farmers who committed suicide. Field visits are organized for the students. The institution has a plant adaptation scheme wherein groups of students are allotted with few plants for nurturing. Water harvesting mechanism is in place and harvested water is used for watering plants. Plastic free campus and use of LED bulbs is done. E-waste is also managed properly.

It has an active and robust NCC unit that conducts programmes for maintaining hygiene and cleanliness. Few

alumni of the college are well placed in various sectors and some are doing well in business.

**Section III:OVERALL ANALYSIS**based on Institutional strengths.Weaknesses,Opportunities & Challenges(SWOC)(up to 500 words)

**Strength:**

- Qualified, energetic and dedicated teaching faculty.
- The oldest grant-in-aid college in Wardha district.
- Caters to educational needs of economically weaker section and to the students from rural area.
- College is recognized under section 2(f) and 12(B) of UGC Act 1956.

**Weaknesses:**

- Placement cell should be strengthened to enhance job opportunities.
- Poor exposure to students in terms of their overall personality development.
- Limited funds for upgrading infrastructure and learning resources.
- No major and minor sponsored research projects.

**Opportunities:**

- Strengthening network with Alumni and Parent-Teacher Association.
- Increase and activate MOUs and Collaborations with neighboring and other Institutions of national importance.
- Encourage writing of quality research papers and books in UGC care list and ISBN numbered books respectively.
- Mobilize funds from different organizations.
- Introduce Post Graduate Programmes like M.Com. / M.A. in the relevant subjects.
- Design and introduce Certificate and skill based Courses.
- Organize national seminars / workshops on the relevant themes and subjects.

**Challenges:**

- Recruiting required full time regular teaching faculty.
- Attracting and admitting sanctioned strength of students.
- Raising the funds for the development of the college.
- Enhancing employability and creating placement opportunities.
- Promotion of quality outcome based research

#### **Section IV: Recommendations for Quality Enhancement of the Institution**

(Please limit to **ten major ones** and use telegraphic language) (It is not necessary to indicate all the ten bullets)

- 1. In order to provide vertical and horizontal mobility to the students, the college should start M.Com. / M.A. PG programmes in the relevant subjects.
- College should commence digital classes along with the classes in physical mode.
- Mentor – Mentee scheme needs to be strengthened to make it more effective.
- College should construct hostel for girl students.
- Skill Development Programmes/Courses should be conducted to enhance employment opportunities.
- College should make efforts to conduct special classes for different competitive examinations.
- Teachers shall have to undertake UGC / other funding agency sponsored major/minor research projects.
- Promote research culture and thereby increase quality research publications and books.
- Make efforts to strengthen collaborations / MOUs with other Institutions and Companies for exchange programmes / Placement/ Internship.
- College should make efforts to admit the sanctioned strength of the students.

**I have gone through the observations of the Peer Team as mentioned in this report**

**Signature of the Head of the Institution**

**Seal of the Institution**

Sl.No	Name		Signature with date
1	DR. T TIRUPATI RAO	Chairperson	
2	DR. SEEMA MALIK	Member Co-ordinator	
3	DR. MALLANAGOUDA R PATIL	Member	
4	Dr. Vinita Sahu	NAAC Co - ordinator	

Place

Date